



Kohinoor Shikshan Sanstha's

## Kohinoor Arts, Commerce & Science College Khultabad

Tq. Khultabad, Dist. Aurangabad, Maharashtra - 431 101.

(NAAC ACCREDITED B+)

(A MINORITY INSTITUTION)

Phone : 02437 - 241782

Website : www.kssa.org.in

E-mail : kohinoorcollege@yahoo.in

kckadm@gmail.com

Ref. No. : K.A.C.S.C.K./2017-2018/19/4832.

Date : 31/12/2018.

To,  
The Director,  
National Assessment and Accreditation  
Council, (NAAC).P. O. Box No.1075,  
Nagarbhavi, Bengaluru-560072.

**Subject** : Submission of Annual Quality Assurance Report (AQAR) of  
Academic Year 2016-17

**Reference**: Your letter NAAC/GH/WH/IQAC-AQAR New/2018 dated 10<sup>th</sup> Oct  
2018 regarding submission of AQAR in previous format

Respected Sir,

As per the above mentioned subject we have prepared the Annual Quality Assurance Report (AQAR) of academic year 2016 -17 in previous format and have uploaded the same on our college website on the links, [www.kssa.org.in/AQAR2016-17.doc](http://www.kssa.org.in/AQAR2016-17.doc)

So I request you to accept the same through mail and oblige. I also assure that we will prepare the AQAR of academic year 2018-19 as per the revised guidelines of NAAC and will submit it in the first week of July 2019.

Thanking You.

Regards

  
**PRINCIPAL**  
Kohinoor Arts Commerce &  
Science College Khultabad

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

### Part – A

## AQAR for the Year 2016-17

### 1. Details of the Institution

1.1 Name of the Institution

KOHINOOR ARTS, COMMERCE & SCIENCE COLLEGE,  
KHULTABAD

1.2 Address Line 1

SULIBHANJAN, KHULTABAD DIST AURANGABAD

Address Line 2

SULIBHANJAN, KHULTABAD DIST AURANGABAD

City/Town

KHULTABAD

State

MAHARASHTRA

Pin Code

431101

Institution e-mail address

kckadm@gmail.com

Contact Nos.

02437-241782

Name of the Head of the Institution:

Dr. SAYYED ZAKIR ALI

Tel. No. with STD Code:

02437-241782

Mobile:

9209150921/7020902434

Name of the IQAC Co-ordinator:

Dr. PRAMOD NILE

Mobile:

7065611699/9423449765

IQAC e-mail address:

Iqac.kck@gmail.com

1.3 NAAC Track ID

MHCOGN21694

1.4 NAAC Executive Committee No. &amp; Date:

EC(SC)/19/A&amp;A/28.1 dated 02-12-

1.5 Website address:

www.kssa.co.in

Web-link of the AQAR:

www.kssa.co.in/

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B <sup>+</sup>	2.54	2016	2021
2	2 <sup>nd</sup> Cycle	NIL	NIL	NIL	NIL
3	3 <sup>rd</sup> Cycle	NIL	NIL	NIL	NIL
4	4 <sup>th</sup> Cycle	NIL	NIL	NIL	NIL

1.7 Date of Establishment of IQAC: DD/MM/YYYY

02/07/2013

1.8 AQAR for the year (for example 2010-11)

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR: 2016-17 submitted to NAAC on 26/12/2018
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Dr. BABASAHEB AMBEDAKAR MRATHWADA  
UNIVERSITY, AURANGABAD

## 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="NO"/>		
University with Potential for Excellence	<input type="text" value="NO"/>	UGC-CPE	<input type="text" value="NO"/>
DST Star Scheme	<input type="text" value="NO"/>	UGC-CE	<input type="text" value="NO"/>
UGC-Special Assistance Programme	<input type="text" value="NO"/>	DST-FIST	<input type="text" value="NO"/>
UGC-Innovative PG programmes	<input type="text" value="NO"/>	Any other ( <i>Specify</i> )	<input type="text" value="B.VOC."/>
UGC-COP Programmes	<input type="text" value="YES"/>		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="09"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="16"/>
2.10 No. of IQAC meetings held	<input type="text" value="04"/>

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- IQAC encouraged staff members to prepare proposals to UGC for getting grant under 12<sup>th</sup> plan. Due to this effort UGC has sanctioned us B.VOC. Courses in academic year 2016-17. So far we have received Rs.75, 00,000 grant from UGC .

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Rain water harvesting.	Achieved
Wi-Fi campus	Achieved
Internet to each and every department	All 27 departments have internet connection
Tree plantation	We have planted 50 trees.
Grant form U.G.C	We have been sanctioned Rs.1,75,00000/- by U.G.C.
To set up Botanical garden	Achieved

\* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

- Data for AQAR was collected from different sources such as academic department, office, library, sports and other in house committees
- Member Of IQAC worked together to analyse and rearrange the data
- AQAR was written after a series of discussion by the committee members with the authorities of the college
- AQAR was presented to Management Representatives, heads of the department and staff of the college.
- Suggestions received in the statutory body and by all stakeholders were incorporated.
- AQAR was submitted through E-mail.

## Part – B

## Criterion – I

**1. Curricular Aspects**

## 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	--	--	--
PG	14	--	--	--
UG	03	02	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	02	--	--	02
Others	--	--	--	--
<b>Total</b>	20	02	--	02
Interdisciplinary	--	--	--	--
Innovative		02	--	02

## 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

## (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	19
Trimester	NIL
Annual	02

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NIL

1.5 Any new Department/Centre introduced during the year. If yes, give details.

B.VOC.-1) Food Processing & Technology 2) Multimedia & Animation



**Criterion – II****2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	42	41	01	--	--

2.2 No. of permanent faculty with Ph.D.

16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
04	07	--	--	--	--	--	--	04	07

2.4 No. of Guest and Visiting faculty and Temporary faculty

NIL

08

62

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Conferences and symposia attended	01	14	01
Papers presented in conference	09	13	--
Seminars attended	01	05	--
Papers presents in Seminars	01	20	--
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use Audio Visual aids in Teaching & Learning Process
- Educational Visit help students to get exposure and helps in improving their practical knowledge
- Field visit.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Regarding conduct of examination, Guideline are have been laid down by University. There is not much Scope for Experimentation so the previous evaluation pattern is being continued.

2.9 No. of faculty members involved in curriculum

NIL	NIL	NIL
-----	-----	-----

Restructuring/revision/syllabus development

As member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	837	00	11.9	26.7	0.2	38.8
B.COM.	570	00	0.52	14.38	0.1	15.00
B.SC.	741	00	29.01	7.96	00	36.97
M.A.(Marathi)	31	00	67.74	09.67	03.22	80.63
M.A.(Hindi)	44	00	84.09	02.27	00	86.36
M.A.(English)	63	00	26.98	20.63	06.34	53.95
M.A.(Economics)	40	00	20.00	30.00	10.00	60.00
M.A.(Sociology)	67	00	31.34	47.76	05.97	85.07
M.A.(Pub.Admin)	34	00	47.05	23.52	02.94	73.51
M.A.(History)	53	00	26.41	18.86	09.43	54.70
M.A. (Pol.Sci.)	69	00	28.98	39.13	05.79	73.90
M.COM.	111	00	21.62	34.23	16.21	72.00
M.SC.(COMP.SCI)	54	00	33.33	25.92	11.11	70.36
M.SC.(CHEM.)	51	00	00	29.41	9.80	39.21
M.SC. (ZOO.)	50	00	52.00	28.00	8.00	88.00
M.SC.(PHYSICS)	50	00	38.33	40.00	05.00	83.33
M.SC.( BOTANY)	52	00	13.46	38.46	15.38	67.30

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching &amp; Learning processes:

- IQAC meetings are conducted at college as well as department level to plan the academic activities in the college
- Conduct periodic visits to departments.
- Examines feedback of student and make suggestions.
- Examines the best practices in teaching and learning.

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	06
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	01
Others	--

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	--	--	--
Technical Staff	11	--	--	--

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The staff members are encouraged to write research proposals. The college research committee guides staff members for writing proposals to various funding agencies.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	--	16	--
Non-Peer Review Journals	02	08	--
e-Journals	--	09	--
Conference proceedings	--	10	--
Workshops	--	06	01
Resource person in workshop	--	01	--

#### 3.5 Details on Impact factor of publications:

Range  Average   $\sqrt{\quad}$  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <i>(other than compulsory by the University)</i>	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges  
 Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences  
 organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	NIL
Sponsoring agencies	NIL	NIL	NIL	NIL	NIL

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of University/College   
 Total

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL

3.16 No. of patents received this year

Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

01

01

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

NIL

SRF

NIL

Project Fellows

NIL

Any other

NIL

3.21 No. of students Participated in NSS events:

University level

NI

State level

NIL

National level

NIL

International level

NIL

3.22 No. of students participated in NCC events:

University level

NIL

State level

NIL

National level

NIL

International level

NIL

3.23 No. of Awards won in NSS:

University level

NIL

State level

NIL

National level

NIL

International level

NIL

3.24 No. of Awards won in NCC:

University level

NIL

State level

NIL

National level  International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="NIL"/>	College forum	<input type="text" value="NIL"/>		
NCC	<input type="text" value="NI"/>	NSS	<input type="text" value="06"/>	Any other	<input type="text" value="NIL"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

NSS unit in the college made different programme like tree plantation, clean village programme, AIDS awareness programme, Special NSS Camp etc

**Criterion – IV****4. Infrastructure and Learning Resources**

## 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.71 acres	--	Parent society	2.71 acres
Class rooms	39	--	Parent society	
Laboratories	15	--	Parent society	
Seminar Halls	01	--	Parent society	
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

## 4.2 Computerization of administration and library

- Fully Computerised with standard computers.
- Wi-Fi Facility in campus.
- Library Management Software & Internet Facility in library.

## 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3311	364439	179	22505	3490	386944
Reference Books	676	132118	6138	1117415	6814	1251533
e-Books	2,34,889	12750	NIL	NIL	2,34,889	12750
Journals	04	2449	30	27869	34	30318
e-Journals	49000	--	NIL	--	49000	--
Digital Database	01	--	NIL	--	01	--
CD & Video	11	--	84	20000	150	20000
Others (specify)	--	--	Glob/ma ps	2150	04	2150



## 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	100	03	10 Mbps	03	03	01	27	NIL
Added	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Total	100	03	10 Mbps	03	03	01	27	NIL

## 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

All departments have internet as well as Wi-Fi facilities. All teachers are computer literate. The non-teaching staffs too have the necessary skills. Non-teaching staff attended various training programmes organised by the institute.

## 4.6 Amount spent on maintenance in lakhs:

i) ICT	4,61,222/-
ii) Campus Infrastructure and facilities	50,24,120/-
iii) Equipments	56,84,319/-
iv) Others	1,18,74,665/-
<b>Total :</b>	<b>2,30,44,326/-</b>

**Criterion – V****5. Student Support and Progression****5.1 Contribution of IQAC in enhancing awareness about Student Support Services:**

Following are the details:

- Information through Website of the college
- Annual academic brochure
- Notices are displayed on display and notice boards at the porch.
- SMS Service and social media is used to inform different activities for academic and extra-curricular activities.

**5.2 Efforts made by the institution for tracking the progression :**

- Progress is traced mainly through examinations. Apart from this, students are encouraged to place their doubts to the faculty which are solved through counselling.
- Annual Parent-teacher meetings are conducted by college to update the parents about the scope of the subjects, future fields of education and progress of the students.
- The Alumni association holds meetings to discuss the improvement of the quality of education in the institution as an alumnus is also an IQAC member. The alumni support our quality endeavours and contribute towards the implementation of some initiatives through their industry expertise. We involve alumni in sharing their expertise with our students through lectures/seminars.

**5.3 (a) Total Number of students**

UG	PG	Ph. D.	Others
2455	810	04	NIL

**(b) No. of students outside the state**

03
----

**(c) No. of international students**

NIL
-----

Men	No	%	Women	No	%
	2296	66.45		1159	33.55

Last Year 2015-2016						This Year 2016-2017					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1759	405	35	911	---	3110	1909	404	45	853	--	3211

Demand ratio 1:1

Dropout Approx.20 %

## 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

A competitive examination guidance cell has been formed in the college. We organize guest lectures and Guidance sessions for different examinations. We support students to appear for various Competitive examinations. We allow them to use our library facilities.

No of students beneficiaries

30

## 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

## 5.6 Details of student counselling and career guidance

.Psychological Counselling.

.Career Guidance.

No. of students benefitted

30

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	30

## 5.8 Details of gender sensitization programmes

The members of Women Grievance and Redressal Cell of our college have attend a state level seminar in Dr. B.A.M.U Aurangabad regarding gender sensitization.

## 5.9 Students Activities

## 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

## 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level Cultural: State/ University level  National level  International level 

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	812	1850725
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

**Note: We have not received the government scholarship of academic year 2016-17 yet.**

## 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level Exhibition: State/ University level  National level  International level 5.12 No. of social initiatives undertaken by the students 

5.13 Major grievances of students (if any) redressed: Nil

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution:

- ❖ **VISION:** - To provide opportunities of higher education to rural, hilly area backward class & minority community.
- ❖ **MISSION:-**
  - To develop the society by inculcating intellectual and moral values, leadership qualities among the students.
  - To build self confidence and develop positive attitude among the students through higher education.

6.2 Does the Institution has a management Information System

The college exhibits information regarding placement opportunities, scholarships offered by Indian and foreign universities etc. On the notice board.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Our institution strictly follows the curriculum designed by the university. For the effective delivery of the curriculum the institution asks each member of the staff to prepare the teaching plan of the individual member.

The college has formed committees which are responsible for the implementation of time-table, syllabus planning and completion, conduction of internal assessment.

Teachers are motivated to use PPT and LCD projector for effective teaching. U.G.C. has given permission to start B.Voc courses in Food Processing Technology and Multimedia and Animation. We have designed the syllabus for Food Processing Technology and sent for consideration to sector Skill Council and University. We prepare academic calendar and implement it. Computer subject is compulsory at entry level of graduation. We follow comprehensive feedback analysis mechanism. One of our teacher is a recognized research guide in Urdu.

### 6.3.2 Teaching and Learning

The faculty makes use of every opportunity to advance their knowledge by participating in seminars and through presentation of papers. They also encourage the student to do the same. Feedback from the student is collected regularly to enhance the quality of teaching. In connection with this extensive use is made of information technology and the use of modern equipment for the presentation of ideas, figures etc. On the basis of feedback and evaluation, the limitation of student are recognized and pointed out to them. Additional coaching is imparted to those who are in need of it. This takes the form of remedial teaching and bridge courses.

### 6.3.3 Examination and Evaluation

As per the direction of the university the semester system is followed in the college. Examination is conducted as a part of continuous evaluation. A part of this, seminar presentation assessment etc. Are also used as part of continuous evaluation. The faculty act in various capacities as examiners in university examination, including taking up, work as external evaluators. The senior faculty act as chairman and also set quest on paper for university.

### 6.3.4 Research and Development

Our institute always motivates the faculty and students to pursue research activities in their interested subjects. The institution allows the faculties to participate in seminars and conferences by granting them duty leave. The college has constituted research committee to facilitate and promote research activities. Presently out of 37 faculties, 12 faculty members are Ph.D. and 16 have been pursuing it. One of our faculties is a recognized research guide in Urdu guiding about 03 students for their research.

Besides this most of the faculties have published their research papers in journals, seminars and conferences. 23 faculty members have completed their M.Phil, about 04 books have been published by the faculty members of our college. Guest lectures of eminent personalities are organized time to time by various departments. The institute knows its responsibility towards society that is why the institution arranges various programmes for enrichment of society. The N.S.S. unit of our college is much active in organizing many socio-centric programmes like blood-donation camp, AIDS awareness programme, N.S.S. camp etc.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The college library has 12,100 books and subscribed for 04 journals and periodicals and 08 daily newspapers. The library advisory committee looks after library facility and makes it friendly and comfortable for the students and the teachers. There are separate reading room for boys, girls and teachers. The library is open for all to 9:00 AM to 5:00 PM on every working day.

- Wi-Fi facility for the students and staff
- Library Management Software

### 6.3.6 Human Resource Management

- Promotion to the Teaching staff is given according to the Career Advancement Scheme of UGC
- Yearly increments are given to all staff members
- Ensuring of participation of all the stakeholder in decision making.
- Service book, employer record , movement register are maintained properly.

### 6.3.7 Faculty and Staff recruitment

- Faculty and Staff recruitment are made as per the rule & regulation laid down by Dr.B.A.M.University, Auragabad & State govt. & UGC.

### 6.3.8 Industry Interaction / Collaboration

Various Department in our college have collaboration with Industries and other colleges. For ex. Dept. Of Chemistry, commerce, Geology, B.Voc, etc.

### 6.3.9 Admission of Students

Admission is done as per the guidelines of the Dr. B.A.M.U Aurangabad.  
University has implemented online admission for graduation course.

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	Camps were conducted health check up .There is doctor on call basis.

6.5 Total corpus fund generated

--

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No.	
Administrative	No		No.	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Question paper for UG & PG is uploaded online in college login.
- Photocopy of answer booklet provided on demand.
- Online Hall tickets are generated by University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

Alumni Association is not registered yet. We have proceeded for its registration.



#### 6.12 Activities and support from the Parent – Teacher Association

The parent teacher association actively participated in conducting the parents' teachers meeting in the college.

#### 6.13 Development programmes for support staff

Counselling session on "Stress Management" for staff members.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Rain water harvesting in college campus.
- Solid waste Management in college.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Collaborative efforts to enhance teaching learning are done by some departments to utilize necessary expertise.
- Conducts quiz competition to improve learning capacity of students.
- Free Wi-Fi facility for student and staff.
- Free sanitary dispenses are provided to girls in ladies room.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Setting up new labs for B.Voc (Food Processing Technology and Multimedia Animation)
- Rainwater harvesting in the college campus was setup.
- Internet facility to each and every department is provided.
- Campus became Wi-Fi enabled.
- Set up of Botanical garden.
- Collaboration with industries and other colleges.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Mentoring of the student.
- Adaptation of tree by all faculty members.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

<ul style="list-style-type: none"><li>• Plastic free campus.</li><li>• Energy conservation. Switching off the electric instruments when not required.</li><li>• Cleanliness campaign. In which students and staff actually participate.</li><li>• <input type="checkbox"/></li><li>• <input type="checkbox"/></li></ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
---	--------------------------	-------------------------------------

7.5 Whether environmental audit was conducted?      Yes      No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

## **(SWOC) ANALYSIS**

### **Strengths:-**

- Kohinoor Shikshan Sanstha is highly active and dedicated and progressive management.
- Highly qualified young, enthusiastic and dedicated faculty.
- The excellent growth and performance of students in academics and extra-curricular activity.
- Adequate infrastructure facility.
- Largest college in the Taluka where 27 subjects are taught at U.G. level and 14 subjects are taught at P.G. level.
- Offering professional courses like computer science, Carrier oriented courses like (Agro-based Industries and Rural economics, Mental Health counseling).
- Gender friendly and eco friendly campus with 2.71 acres of land.
- Well ventilated class-rooms with ICT facility.
- In sports, students are excelled at state or national level.

### **Weaknesses:-**

- Due to rural, hilly and drought prone area there is scarcity of water.
- Insufficient funds from funding agencies.
- High percentage of drop out.

### **Opportunities :-**

- C.B.C.S. system at P.G. level has made students more regular and evaluation method more effective.
- ICT facility made teachers to make use of innovative technology and audio-visual teaching-aids.
- Scope for professional courses create job opportunities at rural and hilly area.

### **Challenges:-**

- Generation of resources for upgradation of infrastructure.
- Keeping pace with the rapid changes.

- To acquire financial self sufficiency by creating regular sources of income for meeting various expenses.

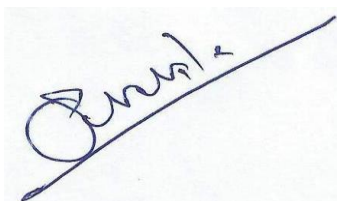
**Future Plans:-**

- To setup a separate boys and girls hostel.
- To start B.Voc courses in Food Processing Technology and Multimedia and Animation
- To develop infrastructure particularly for P.G.
- To construct separate library building.
- To start Gandhian research centre.
- To construct gymnasium and multipurpose hall.
- To start short term urdu courses under NCPUL.
- To start business oriented courses for girls through Home Science department.
- To open branch of a bank.

**8. Plans of institution for next year**

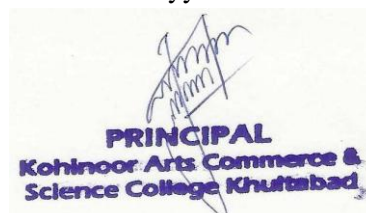
To set up language laboratory.  
E.Waste management initiatives.  
Tree Plantation  
Introduction of software for administrative staff  
Seminar on teaching-learning by IQAC  
Workshop on Quality enhancement by IQAC.

Name: Dr. Pramod Nile



Signature of the Coordinator, IQAC

Name: Dr. Sayyed Zakir Ali



Signature of the Chairperson, IQAC

\*\*\*

**Annexure I**

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

\*\*\*\*\*

**KOHINOOR SHIKSHAN SANSTHA**

F-2399 (A)  
(Educational Trust)  
Khultabad, Aurangabad

TRUST AUDIT REPORT  
FOR THE YEAR ENDING 31<sup>st</sup> MARCH 2017

**-Audited By-**

**LB & COMPANY**

Chartered Accountants  
Office No 212, 2<sup>nd</sup> Floor, Sai Trade Center,  
Beside GST Bhawan, Opp Railway Station, Aurangabad

**Kohinoor Senior College**  
At. Khultabad Dist. Aurangabad  
**Income and Expenditure Statement**  
1-Apr-2016 to 31-Mar-2017

Particulars	1-Apr-2016 to 31-Mar-2017	Particulars	1-Apr-2016 to 31-Mar-2017
<b>Direct Expenses</b>	<b>3,11,36,486.00</b>	<b>Direct Incomes</b>	<b>3,11,36,486.00</b>
Salary	3,11,36,486.00	Salary Grant	3,11,36,486.00
<b>Indirect Expenses</b>	<b>1,20,95,627.00</b>	<b>Indirect Incomes</b>	<b>1,24,92,232.00</b>
Administrative Expenses	3,41,598.00	Admission Fees	3,630.00
Affiliation Fees	7,98,000.00	Admission Fees (B.A.)	5,54,950.00
Books Expenses	16,000.00	Admission Fees B. SC	6,50,275.00
Computer Repairs & Maintance	2,400.00	Admission Fees (M.A.)	7,57,080.00
CURTAINS EXP	53,300.00	Admission Fees (M.SC & M.COM)	19,64,430.00
Depreciation	12,69,413.00	Admission Fess (B. Com)	4,06,400.00
Electricity Expenses	48,640.00	EBC Grant	5,36,395.00
Exam Bill Expenses	26,83,960.00	Exam Fees B.A	8,61,740.00
FEBRICATION WORK	1,40,000.00	Exam Fees B.Sc & B.Com	22,59,048.00
LAB EXPENSES	9,748.00	Exam Fees Receipt	5,87,436.00
LEGAL FEES TO ADV	30,000.00	Exam Fess M.A	3,15,160.00
Misc Expenses	32,240.00	Exam Fess (M.SC & M.COM)	4,49,240.00
NAAC COMI EXP	2,79,820.00	Interest on Sb	7,556.00
NAAC FEES	1,72,932.00	OBC Grant 2015-16	13,15,898.00
NSS CAMP EXP	57,000.00	SBC Grant 2015-16	21,270.00
Office Expenses	1,90,130.00	SC Grant 2015-16	8,97,378.00
Refreshment A/C	96,821.00	T. C. Fees	29,800.00
Repairs & Maintenance	2,55,422.00	VJ NT Grant 2013-14	10,530.00
Salary( Computer Teaching )	36,000.00	VJ-NT Grant 2014-15	3,060.00
Salary -Non Grant Subject	30,000.00	VJNT Grant 2015-16	8,60,956.00
Salary P.G.	31,27,200.00		
Sport Expenses	54,805.00		
Staff Walefare Expenses	2,500.00		
Telephone Bill (Internet)	31,067.00		
Telephone Expenses	2,280.00		
Travaling Exp	28,720.00		
University Exam Fees Paid	22,37,231.00		
WASH ROOM LABOUR CHARGES	13,500.00		
Watchman Salary	17,000.00		
Water Charges	37,900.00		
Excess of income over expenditure	3,96,605.00		
<b>Total</b>	<b>4,36,28,718.00</b>	<b>Total</b>	<b>4,36,28,718.00</b>

For L B & COMPANY  
Chartered Accountants  
*[Signature]*  
Partner  
FRN : 135783W



**PRINCIPAL**  
Kohinoor Arts, Commers  
& Science College, Khulatabad  
Tq. Khuitabad, Dist. Aurangabad



**Kohinoor Senior College**  
At. Khultabad Dist. Aurangabad

**Receipts and Payments**  
1-Apr-2016 to 31-Mar-2017

Page 1

Receipts	1-Apr-2016 to 31-Mar-2017	Payments	1-Apr-2016 to 31-Mar-2017
<b>Opening Balance</b>	<b>32,25,269.50</b>	<b>Current Liabilities</b>	<b>2,03,82,130.50</b>
Bank Accounts	32,05,765.00	B. Voc (Ugc Grant)	11,73,601.00
Bank of Maharashtra-20000800382- NSS	31,028.50	Career Oriented Programme Grant	33,850.00
Bank Of Maharashtra-20220800304 - SALARY	12,61,699.50	D.A	11,10,779.00
Bank Of Maharashtra-20220800371- GENERAL	1,87,702.00	Provisions	48,61,717.00
Bank of Maharashtra -60046381575- SCHOLERSHIP	8,64,041.00	Sundry Creditors	1,32,02,183.50
Bank of Maharashtra 63987- SCHOLERSHIP MINORITY	25,128.00	<b>Fixed Assets</b>	<b>12,150.00</b>
Bank of Maharashtra UGC GRANT (8559)	8,23,555.00	Books	2,150.00
Bank SBH - 52155061119 INCOME TAX	5,450.00	Shed	10,000.00
Bank SBH 62119000788	7,161.00	<b>Current Assets</b>	<b>3,50,000.00</b>
Cash-in-hand	19,504.50	Sundry Debtors	3,50,000.00
<b>Current Liabilities</b>	<b>1,02,43,362.00</b>	<b>Direct Expenses</b>	<b>2,82,67,659.00</b>
B. Voc (Ugc Grant)	76,01,246.00	Salary	2,82,67,659.00
D.A.	11,10,779.00	<b>Indirect Incomes</b>	<b>1,17,040.00</b>
Provisions	15,31,337.00	EBC Grant	1,17,040.00
<b>Current Assets</b>	<b>27,55,016.00</b>	<b>Indirect Expenses</b>	<b>63,80,510.00</b>
Salary Grant Receivable	24,05,016.00	Affiliation Fees	7,98,000.00
Sundry Debtors	3,50,000.00	Electricity Expenses	48,640.00
<b>Direct Incomes</b>	<b>2,82,67,659.00</b>	Exam Bill Expenses	27,33,960.00
Salary Grant	2,82,67,659.00	LAB EXPENSES	8,325.00
<b>Indirect Incomes</b>	<b>1,26,09,272.00</b>	Misc Expenses	7,750.00
Admission Fees	3,630.00	NAAC COMI EXP	2,100.00
Admission Fees (B.A.)	5,54,950.00	NAAC FEES	1,72,932.00
Admission Fees B. SC	6,50,275.00	Office Expenses	1,37,580.00
Admission Fees (M.A.)	7,57,080.00	Refreshment A/C	17,381.00
Admission Fees (M.SC & M.COM)	19,64,430.00	Repairs & Maintenance	43,460.00
Admission Fess (B.Com)	4,06,400.00	Sport Expenses	9,655.00
EBC Grant	6,53,435.00	Staff Walefare Expenses	2,500.00
Exam Fees B.A	8,61,740.00	Telephone Bill (Internet)	31,067.00
Exam Fees B.Sc & B.Com	22,59,048.00	Telephone Expenses	2,280.00
Exam Fees Receipt	5,87,436.00	University Exam Fees Paid	22,37,231.00
Exam Fess M.A	3,15,160.00	Watchman Salary	5,000.00
Exam Fess (M.SC & M.COM)	4,49,240.00	Water Charges	2,900.00
Interest on Sb	7,556.00	Administrative Expenses	1,19,749.00
OBC Grant 2015-16	13,15,898.00	<b>Closing Balance</b>	<b>16,41,089.00</b>
SBC Grant 2015-16	21,270.00	Bank Accounts	15,01,372.50
SC Grant 2015-16	8,97,378.00	Bank of Maharashtra-20000800382- NSS	1,063.50
T. C. Fees	29,800.00	Bank Of Maharashtra-20220800304 - SALARY	9,02,174.50
VJ NT Grant 2013-14	10,530.00	Bank Of Maharashtra -20220800371- GENERAL	1,64,632.00
VJ-NT Grant 2014-15	3,060.00	Bank of Maharashtra -60046381575- SCHOLERSHIP	2,63,265.00
VJNT Grant 2015-16	8,60,956.00	Bank of Maharashtra 63987- SCHOLERSHIP MINORITY	25,128.00
<b>Indirect Expenses</b>	<b>50,000.00</b>	Bank of Maharashtra UGC GRANT (8559)	1,31,613.50
Exam Bill Expenses	50,000.00	Bank SBH - 52155061119 INCOME TAX	5,450.00
		Bank SBH 62119000788	8,046.00
		Cash-in-hand	1,39,716.50
<b>Total</b>	<b>5,71,50,578.50</b>	<b>Total</b>	<b>5,71,50,578.50</b>

*[Handwritten Signature]*

*[Handwritten Signature]*

**PRINCIPAL**  
Kohinoor Arts, Commers  
& Science College, Khultabad  
Tq. Khultabad, Dist. Aurangabad

**Kohinoor Senior College**  
At. Khultabad Dist. Aurangabad

**Balance Sheet**  
1-Apr-2016 to 31-Mar-2017

<b>Liabilities</b>		as at 31-Mar-2017	<b>Assets</b>		as at 31-Mar-2017
<b>Capital Account</b>			<b>Fixed Assets</b>		<b>1,09,11,808.50</b>
<b>Loans (Liability)</b>		<b>33,17,281.00</b>	Board Green Farmination Chalk	13,090.00	
Unsecured Loans		<u>33,17,281.00</u>	Books	13,91,721.50	
<b>Current Liabilities</b>		<b>1,18,94,847.50</b>	Building	35,77,575.00	
Provisions	1,09,75,121.00		Canteen Equipments	69,375.00	
Sundry Creditors	5,29,756.00		CC TV -Camera	2,10,660.00	
B. Voc (Ugc Grant)	(-),10,717.00		Computer	1,54,905.00	
Career Oriented Programme Grant	<u>5,00,687.50</u>		Computer & Printer COP Syllabus	11,057.00	
<b>Suspense A/c</b>			Furniture COP Course	90,979.00	
<b>Excess of income over expenditure</b>		<b>2,09,596.00</b>	Furniture & Fixture	39,41,425.00	
Opening Balance	(-),1,87,009.00		Generator	2,12,288.00	
Current Period	<u>3,96,605.00</u>		LAB SOFTWARE	68,250.00	
			PARKING SHED	1,80,517.00	
			Printer	14,318.00	
			Rack & Book Show Case & Compo	1,68,442.00	
			Shed	7,47,586.00	
			Time Attendance	12,629.00	
			UPS	2,032.00	
			WATER TANK & PIPE	<u>44,959.00</u>	
			<b>Current Assets</b>		<b>45,09,916.00</b>
			Cash-in-hand	1,39,716.50	
			Bank Accounts	15,01,372.50	
			Salary Grant Receivable	<u>28,68,827.00</u>	
<b>Total</b>		<b>1,54,21,724.50</b>	<b>Total</b>		<b>1,54,21,724.50</b>

For L B & COMPANY  
Chartered Accountants  
*[Signature]*  
Partner  
FRN : 135783W



*[Signature]*  
**PRINCIPAL**  
Kohinoor Arts, Commers  
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